



# Scheduling for Covid-19 Vaccination Through MyChart First or Second Dose

Epic

Schedule Using a Computer .....	1
Schedule Using the MyChart Phone App.....	4

For general questions related to Covid-19 please click here:  
<https://www.ssmhealth.com/coronavirus-updates>

## Schedule Using a Computer

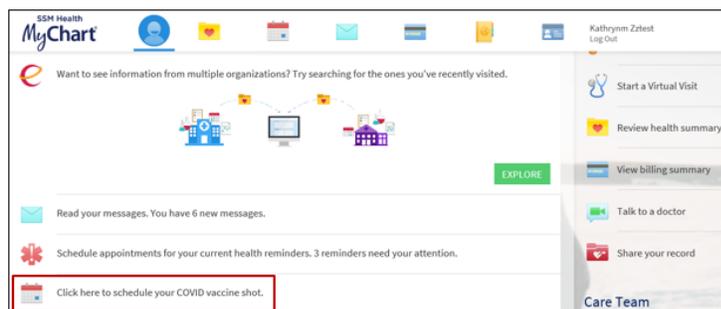
You will receive an e-mail or text message that will direct you to the SSM MyChart.

1. Click on the **hyperlink** within your e-mail message
2. Log into **MyChart**



Once you log-in, you will see that you have a new Scheduling task

3. Select **Click here to schedule your COVID vaccine shot.**



This will take you to a Scheduling page.

4. From the Schedule task box, click **SCHEDULE NOW**.

**Schedule an Appointment**

**Appointments you need to schedule**

COVID Vaccine  
With COVID VACCINE RESOURCE

Ordered by Richard Vaughn, MD

Schedule before 1/18/2022 **SCHEDULE NOW**

5. Answer the questionnaire and click **CONTINUE**.

**A couple of questions**

\*Indicates a required field.

\*Have you received COVID Convalescent Plasma (CCP) and/or Monoclonal antibody therapy for COVID (mAB): Bamlanivimab or Regeneron Cocktail in the past 90 days?

Yes  No

\*Have you received any other vaccinations in the past 14 days?

Yes  No

\*Have you tested positive for COVID-19 in the past 10 days?

Yes  No

**CONTINUE**

6. Answer the Employee question and click **CONTINUE**.

**A couple of questions**

\*Are you an employee of SSM Health?

Yes  No

**This is required**

**CONTINUE**

7. Click which state you will be receiving the Vaccine, click **CONTINUE**.

**Schedule an Appointment**

Reason for visit COVID Vaccine  Questions

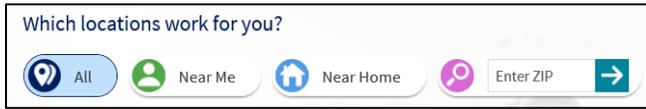
**A couple of questions**

\*Which state will you be receiving your vaccination in?

Illinois  Missouri  Oklahoma  Wisconsin

**CONTINUE**

Several location options will appear. Select any of the tabs or type in a Zip Code to narrow down the search.

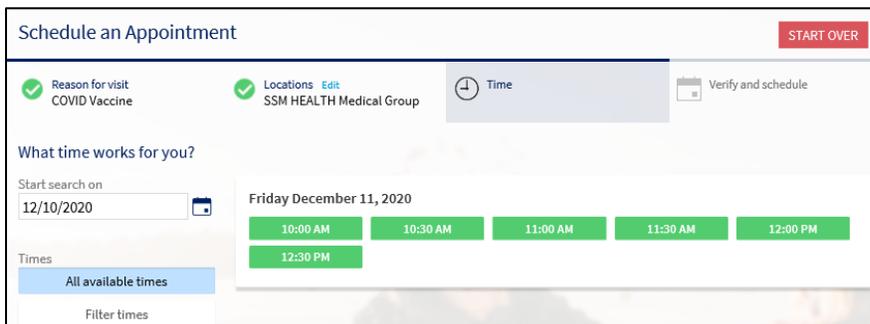


8. Select desired location and click **CONTINUE**.

<b>SMC Employee Health - COVID Vax</b> 400 North Pleasant Ave Centralia IL 62801 533.9 miles from home	<b>SSM Med Grp Covid Vaccine - Bellevue</b> 1035 Bellevue Ave RICHMOND HEIGHTS MO 63117-1854 469.1 miles from home	<b>SSM Health DePaul Hospital - COVID Vaccine</b> 12303 DePaul Drive BRIDGETON MO 63044 461.3 miles from home
<b>SSM HEALTH Medical Group</b> 890 Washington Corners Washington MO 63090-4603 433.5 miles from home	<b>SSM Health St Joesph LSL - COVID Vaccine</b> 100 Medical Plaza LAKE SAINT LOUIS MO 63367 442.6 miles from home	<b>SSM Hlth Med Grp COVID Vaccine - Centralia</b> 1441 W. Broadway CENTRALIA IL 62801-5613 531.7 miles from home

Scheduling options will appear.

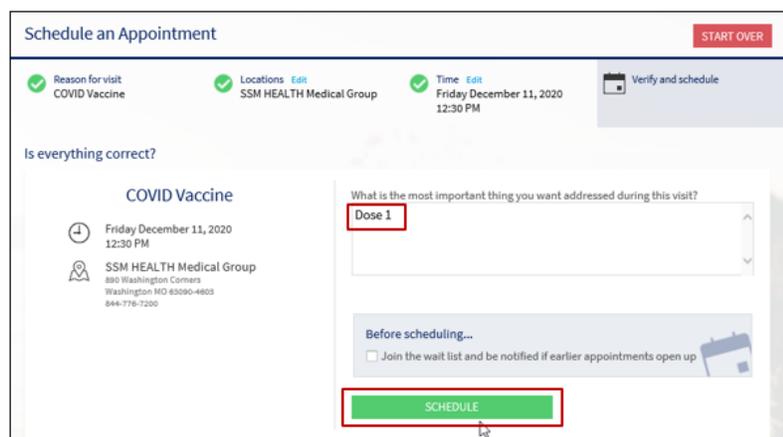
9. Click on your preferred time.



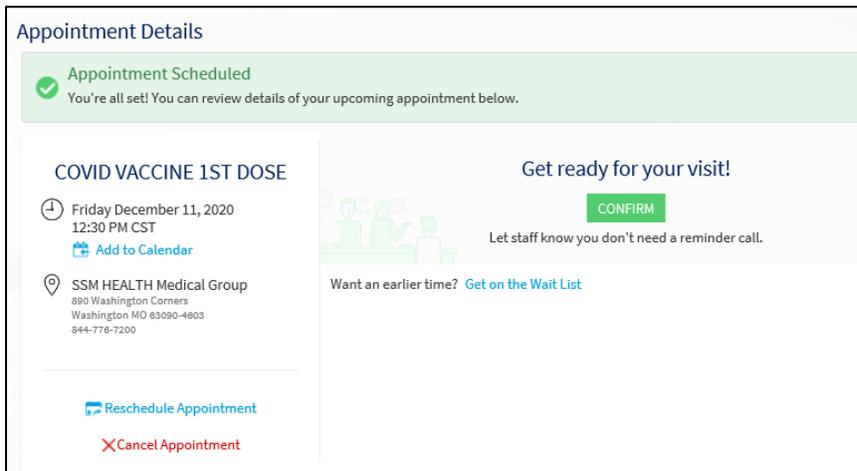
10. Verify your information. Use the **EDIT** buttons to edit any of your personal information.

11. Click **THIS INFORMATION IS CORRECT** button.

12. In the “What is the most important thing you want addressed during this visit?” type **Dose 1 or Dose 2** make sure all information is correct and click **Schedule**.

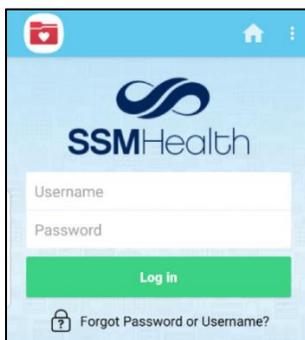


The appointment is now on the Multi-Provider schedule.



## Schedule Using the MyChart Phone App

1. Sign in to the MyChart phone app.



The Reminder screen will pop up.

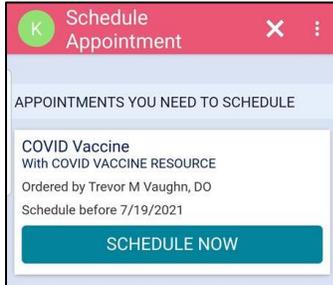
2. Click **Make an appointment**. We have sent you a new scheduling ticket.



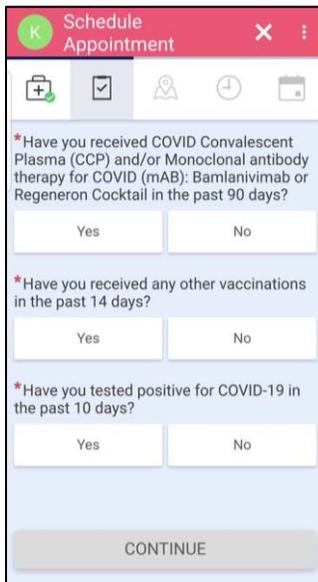
\*Note: If you need to get back to this screen, click on the bell icon.



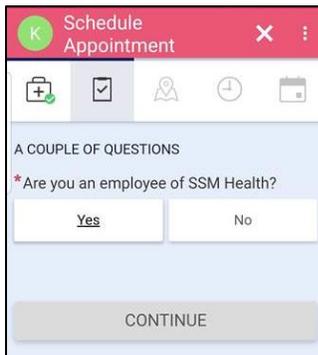
3. From the Schedule Appointment box, click **SCHEDULE NOW**.



4. Answer the questionnaire and click **CONTINUE**.



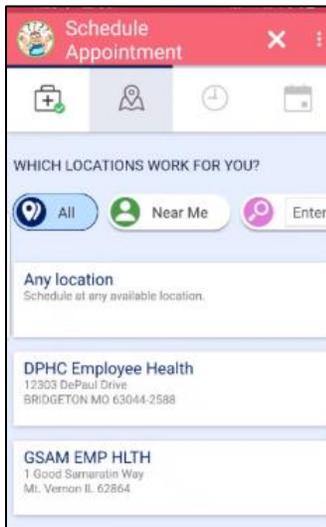
5. Answer the Employee question and click **CONTINUE**.



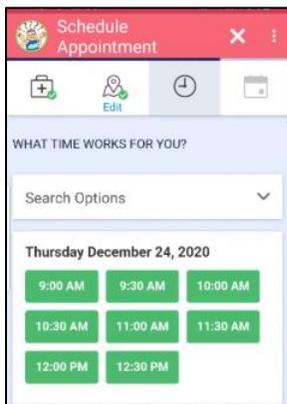
6. Choose the correct state and click **Continue**.



7. Choose the location of your choice and click **Continue**.



8. Choose your preferred time.

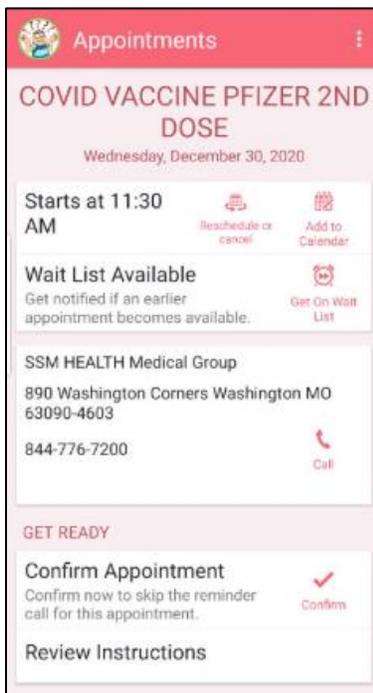


9. Verify your information. Use the **EDIT** button to edit any of your personal information.

10. Review your information and click **Schedule**.



11. Your appointment is now set, and you can log out of the app.



Revised on 1/21/21 - JFG

© 2020 Epic Systems Corporation. Confidential.